

# Patient Registration Form

Date:	<input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Date of Birth:
Name	Last)		First)
Address			
Phone #	<input type="checkbox"/> Cell <input type="checkbox"/> Home	Emergency Contact	
Occupation	<input type="checkbox"/> single	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> separated
Email			
Weight	_____ lbs (_____ kg)	Height	_____ ft _____ in (_____ cm)

**What is your main complain(s)?** \_\_\_\_\_

How it happened? \_\_\_\_\_

When did this condition begin? (onset date) \_\_\_\_\_

**If the discomfort radiates, where does travel to?** \_\_\_\_\_

**Severity of your pain:** (0 = no pain / 10 = severe pain) [ 0 1 2 3 4 5 6 7 8 9 10 ]

**Frequency of pain:**  Constant (100%)  Frequent (75%)  Intermittent (50%)  Occasional (25%)  On and off  Random  Recurring

**How would you describe your pain? (check all the apply)**

- |   |                                      |                                    |                                      |   |
|---|--------------------------------------|------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Aching         | <input type="checkbox"/> Burning     | <input type="checkbox"/> Dull      | <input type="checkbox"/> Pulling     | <input type="checkbox"/> Sharp            |
| <input type="checkbox"/> Stiffness      | <input type="checkbox"/> Throbbing   | <input type="checkbox"/> Tightness | <input type="checkbox"/> Shock like  | <input type="checkbox"/> Tingling         |
| <input type="checkbox"/> Stabbing       | <input type="checkbox"/> Tearing     | <input type="checkbox"/> Miserable | <input type="checkbox"/> Shooting    | <input type="checkbox"/> Deep/penetrating |
| <input type="checkbox"/> Pins & needles | <input type="checkbox"/> Intolerable | <input type="checkbox"/> Spasm     | <input type="checkbox"/> Other _____ |   |

**Symptom relieved by?**

- |                                     |                                     |                                       |                                      |  |
|-------------------------------------|-------------------------------------|---------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Cold packs | <input type="checkbox"/> exercise   | <input type="checkbox"/> heat pack    | <input type="checkbox"/> massage     | <input type="checkbox"/> nothing   |
| <input type="checkbox"/> rest       | <input type="checkbox"/> stretching | <input type="checkbox"/> Chiropractic | <input type="checkbox"/> Acupuncture | <input type="checkbox"/> Physical Therapy <input type="checkbox"/> Other _____ |

**What aggravates the symptoms?** \_\_\_\_\_

**Previous episodes?**  Yes  No if yes, how long ago? \_\_\_\_\_

**What treatment have you received for the above conditions(s)?**

- |                                  |                                      |   |  |                                  |                                     |
|----------------------------------|--------------------------------------|---|--|----------------------------------|-------------------------------------|
| <input type="checkbox"/> Surgery | <input type="checkbox"/> Medications | <input type="checkbox"/> Physical Therapy | <input type="checkbox"/> Chiropractic  | <input type="checkbox"/> Massage | <input type="checkbox"/> Injections |
| <input type="checkbox"/> MRI     | <input type="checkbox"/> X-Ray       | <input type="checkbox"/> CT scan          | <input type="checkbox"/> Others: _____ |                                  |                                     |

**Are you currently receiving any treatments(S)?**  No  Yes : \_\_\_\_\_

**Activity of daily living most affected?**

- Sleeping  Walking  Driving  Self-care (washing, dressing, grooming, etc)  Others: \_\_\_\_\_

**Female Patient) Are you currently pregnant?**  No  Yes : If yes, how many month? \_\_\_\_\_

**Who can we thank for referring you to our clinic?**

- Yelp  Google  Friends/Family  Health Insurance  etc: \_\_\_\_\_

**Do you need a Language Assistance Services ?**

- No  Yes (if Yes, What Language do you prefer? \_\_\_\_\_)

**Systems Review** (check all symptoms you had/have)

<b>Musculoskeletal:</b>	<input type="checkbox"/> None			
<small>Had Have</small> <input type="checkbox"/> Neck pain	<small>Had Have</small> <input type="checkbox"/> Back problems	<small>Had Have</small> <input type="checkbox"/> Shoulder problems	<small>Had Have</small> <input type="checkbox"/> Elbow/wrist pain	<small>Had Have</small> <input type="checkbox"/> Hip disorders
<small>Had Have</small> <input type="checkbox"/> Knee injuries	<small>Had Have</small> <input type="checkbox"/> Foot/ankle pain	<small>Had Have</small> <input type="checkbox"/> Poor posture	<small>Had Have</small> <input type="checkbox"/> Arthritis	<small>Had Have</small> <input type="checkbox"/> Osteoporosis
<small>Had Have</small> <input type="checkbox"/> Scoliosis	<small>Had Have</small> <input type="checkbox"/> TMJ issues	<small>Had Have</small> <input type="checkbox"/> Others _____		

**Neurological:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Anxiety	Had Have <input type="checkbox"/> <input type="checkbox"/> Depression	Had Have <input type="checkbox"/> <input type="checkbox"/> Difficulty concentrating	Had Have <input type="checkbox"/> <input type="checkbox"/> Headache	Had Have <input type="checkbox"/> <input type="checkbox"/> Numbness
Had Have <input type="checkbox"/> <input type="checkbox"/> Sleeping issues	Had Have <input type="checkbox"/> <input type="checkbox"/> Memory issues	Had Have <input type="checkbox"/> <input type="checkbox"/> Pins and needles	Had Have <input type="checkbox"/> <input type="checkbox"/> Weak muscles	Had Have <input type="checkbox"/> <input type="checkbox"/> Stroke
Had Have <input type="checkbox"/> <input type="checkbox"/> Vomiting	Had Have <input type="checkbox"/> <input type="checkbox"/> Nausea	Had Have <input type="checkbox"/> <input type="checkbox"/> Epilepsy or seizures	Had Have <input type="checkbox"/> <input type="checkbox"/> Loss of smell or taste	Had Have <input type="checkbox"/> <input type="checkbox"/> Dizziness
Had Have <input type="checkbox"/> <input type="checkbox"/> Temporary loss of vision, smell or hearing		Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____		

**Head & ENT:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Cataracts	Had Have <input type="checkbox"/> <input type="checkbox"/> Sore throat	Had Have <input type="checkbox"/> <input type="checkbox"/> Blurred or double vision	Had Have <input type="checkbox"/> <input type="checkbox"/> Dental problem	Had Have <input type="checkbox"/> <input type="checkbox"/> Eye problem
Had Have <input type="checkbox"/> <input type="checkbox"/> Glaucoma	Had Have <input type="checkbox"/> <input type="checkbox"/> Hoarseness	Had Have <input type="checkbox"/> <input type="checkbox"/> Difficulty swallowing	Had Have <input type="checkbox"/> <input type="checkbox"/> Gum problem	Had Have <input type="checkbox"/> <input type="checkbox"/> TMJ problems
Had Have <input type="checkbox"/> <input type="checkbox"/> Migraines	Had Have <input type="checkbox"/> <input type="checkbox"/> Ring in the ears	Had Have <input type="checkbox"/> <input type="checkbox"/> Eye glasses or lenses	Had Have <input type="checkbox"/> <input type="checkbox"/> Ear or hearing problem	Had Have <input type="checkbox"/> <input type="checkbox"/> Swollen lymph nodes
Had Have <input type="checkbox"/> <input type="checkbox"/> Nose congestion or sinus trouble		Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____		

**Cardiovascular:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Heart attack	Had Have <input type="checkbox"/> <input type="checkbox"/> difficult breathing	Had Have <input type="checkbox"/> <input type="checkbox"/> High blood pressure	Had Have <input type="checkbox"/> <input type="checkbox"/> High cholesterol	Had Have <input type="checkbox"/> <input type="checkbox"/> Palpitations
Had Have <input type="checkbox"/> <input type="checkbox"/> Leg edema	Had Have <input type="checkbox"/> <input type="checkbox"/> Varicose veins	Had Have <input type="checkbox"/> <input type="checkbox"/> Low blood pressure	Had Have <input type="checkbox"/> <input type="checkbox"/> Congenital heart defects	
Had Have <input type="checkbox"/> <input type="checkbox"/> Chest pain or tightness		Had Have <input type="checkbox"/> <input type="checkbox"/> Coronary artery disease	Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____	

**Respiratory:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Apnea	Had Have <input type="checkbox"/> <input type="checkbox"/> Asthma	Had Have <input type="checkbox"/> <input type="checkbox"/> Emphysema	Had Have <input type="checkbox"/> <input type="checkbox"/> Hay fever	Had Have <input type="checkbox"/> <input type="checkbox"/> Pneumonia
Had Have <input type="checkbox"/> <input type="checkbox"/> Snoring issue	Had Have <input type="checkbox"/> <input type="checkbox"/> Tuberculosis	Had Have <input type="checkbox"/> <input type="checkbox"/> Blood in sputum	Had Have <input type="checkbox"/> <input type="checkbox"/> Shortness of breath	Had Have <input type="checkbox"/> <input type="checkbox"/> Wheezing
Had Have <input type="checkbox"/> <input type="checkbox"/> Persistent cough		Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____		

**Gastrointestinal:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Colitis	Had Have <input type="checkbox"/> <input type="checkbox"/> Heartburn	Had Have <input type="checkbox"/> <input type="checkbox"/> Changes in bowel habits	Had Have <input type="checkbox"/> <input type="checkbox"/> Constipation	Had Have <input type="checkbox"/> <input type="checkbox"/> IBS
Had Have <input type="checkbox"/> <input type="checkbox"/> Hemorrhoids	Had Have <input type="checkbox"/> <input type="checkbox"/> Crohn's disease	Had Have <input type="checkbox"/> <input type="checkbox"/> Colon cancer or polyps	Had Have <input type="checkbox"/> <input type="checkbox"/> Gastric reflux	Had Have <input type="checkbox"/> <input type="checkbox"/> Liver disease
Had Have <input type="checkbox"/> <input type="checkbox"/> Ulcer	Had Have <input type="checkbox"/> <input type="checkbox"/> Nausea/vomiting	Had Have <input type="checkbox"/> <input type="checkbox"/> Pancreatitis	Had Have <input type="checkbox"/> <input type="checkbox"/> Severe diarrhea	Had Have <input type="checkbox"/> <input type="checkbox"/> Food sensitivities
Had Have <input type="checkbox"/> <input type="checkbox"/> Bloating	Had Have <input type="checkbox"/> <input type="checkbox"/> Abdominal pain	Had Have <input type="checkbox"/> <input type="checkbox"/> Black or bloody stool	Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____	

**Genitourinary:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Incontinence	Had Have <input type="checkbox"/> <input type="checkbox"/> Kidney stones	Had Have <input type="checkbox"/> <input type="checkbox"/> Blood in the urine	Had Have <input type="checkbox"/> <input type="checkbox"/> Sexual dysfunction	Had Have <input type="checkbox"/> <input type="checkbox"/> Urgency
Had Have <input type="checkbox"/> <input type="checkbox"/> Urinary infection	Had Have <input type="checkbox"/> <input type="checkbox"/> Painful or frequent urination		Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____	

**Endocrine:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Diabetes	Had Have <input type="checkbox"/> <input type="checkbox"/> Excessive thirst	Had Have <input type="checkbox"/> <input type="checkbox"/> Hyperparathyroidism	Had Have <input type="checkbox"/> <input type="checkbox"/> Hyperthyroidism	Had Have <input type="checkbox"/> <input type="checkbox"/> Purple striae
Had Have <input type="checkbox"/> <input type="checkbox"/> Polydipsia	Had Have <input type="checkbox"/> <input type="checkbox"/> Polyuria	Had Have <input type="checkbox"/> <input type="checkbox"/> Hot or cold all the time	Had Have <input type="checkbox"/> <input type="checkbox"/> Hypothyroidism	Had Have <input type="checkbox"/> <input type="checkbox"/> Other _____

**Derma/Hemo:**  None

Had Have <input type="checkbox"/> <input type="checkbox"/> Skin cancer	Had Have <input type="checkbox"/> <input type="checkbox"/> Eczema	Had Have <input type="checkbox"/> <input type="checkbox"/> Excessive hair loss	Had Have <input type="checkbox"/> <input type="checkbox"/> Psoriasis	Had Have <input type="checkbox"/> <input type="checkbox"/> Albinism
Had Have <input type="checkbox"/> <input type="checkbox"/> Easy bruising	Had Have <input type="checkbox"/> <input type="checkbox"/> Skin Rash	Had Have <input type="checkbox"/> <input type="checkbox"/> Others _____		

**Female: Menstruation**  Regular  Irregular Cycle : Every \_\_\_\_\_days / Lasts \_\_\_\_\_days  
**Blood Amount:**  Heavy  Normal  Scanty  Clear **Color:**  Bright Red  Dark Red  Brown  
**Leucorrhea :**  heavy  thick  yellow  foul smell  scanty  thin  clear **How many?** Children \_\_\_\_ Miscarriage \_\_\_\_ Abortion \_\_\_\_ C-section \_\_\_\_  
**Women's Health**

Had Have <input type="checkbox"/> <input type="checkbox"/> Fibroids	Had Have <input type="checkbox"/> <input type="checkbox"/> Ovarian Cysts	Had Have <input type="checkbox"/> <input type="checkbox"/> Endometriosis	Had Have <input type="checkbox"/> <input type="checkbox"/> PCOS	Had Have <input type="checkbox"/> <input type="checkbox"/> An-Ovulation
Had Have <input type="checkbox"/> <input type="checkbox"/> Blocked Tubes	Had Have <input type="checkbox"/> <input type="checkbox"/> Pelvic Inflammation			

# Past Health History

## Surgery / Hospitalization History

Year	Surgeries / Hospitalizations	Complications

**Medications:** (Include antibiotics, blood thinners, insulin, heart medications, aspirin, and any other over-the-counter medications. Include vitamin, mineral, and herb supplements.)

Current Medication(s)	Dose	Frequency

**Allergies:** Yes  No  if yes, please list: \_\_\_\_\_

**Past Illnesses:**  None

<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> AIDS/HIV	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Bronchitis	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Emphysema	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Cancer/tumor	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Hernia
<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Alcoholism	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Diabetes	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Kidney disease	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Osteoporosis	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Pacemaker
<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Anemia	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Hepatitis	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Liver disease	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Multiple sclerosis	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Polio
<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Venereal disease	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Others _____			

**Past Accidents or Trauma:**  None

<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Slip/fall	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Fracture	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Bicycle accident	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Motorcycle accident	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Pedestrian
<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Car accident	<small>Had Have</small> <input type="checkbox"/> <input type="checkbox"/> Others _____			

**Family History:** (examples: diabetes, arthritis, cancer, hypertension, stroke, seizures, gout, blood clots kidney, liver, heart diseases)

Relative	Age (if living)	State of health	Illnesses	Age at death	Cause of death
Mother	_____	( Good Poor )	_____	_____	( Natural Illness )
Father	_____	( Good Poor )	_____	_____	( Natural Illness )
Sibling 1 (M F)	_____	( Good Poor )	_____	_____	( Natural Illness )
Sibling 2 (M F)	_____	( Good Poor )	_____	_____	( Natural Illness )
Sibling 3 (M F)	_____	( Good Poor )	_____	_____	( Natural Illness )

**Work History:**

Full time     Part time     Homemaker     Retired     Student     Unemployed     Fully or Partially disabled

How many hours do you work per week? (average) \_\_\_\_\_

Mostly sitting     Standing     Walking     Light labor     Moderate labor     Heavy labor     Sedentary

Computer     Repetitive     Telephone     Difficult     Enjoyable     Relaxed     Stressful

**Social History:** (Your health habits and stress levels)

Alcohol use     Never     Social drinker     Light drinker     Moderate drinker     Heavy drinker     An Alcoholic     Recovering Alcoholic

Tobacco use     Never     Social smoker     Light smoker     Every day smoker     Heavy smoker     Ex-smoker     Unknown

Coffee use     Never     1 cup in the morning     2-4 cups every day     5 or more cups every day

Water intake    How much? \_\_\_\_\_    Pain relievers     None    How much? \_\_\_\_\_

Soft drinks    How much? \_\_\_\_\_    Recreational drugs     None    How much? \_\_\_\_\_

Exercising     Never     Every day     Every other day     Few times a week     Once a week

What kinds of exercise do you do? \_\_\_\_\_

Diet/nutrition     Controlled, restricted, balanced diet     Diabetic diet     Gluten free diet     Vegetarian, vegan, raw food diet

How many meals a day? \_\_\_\_\_

# Consent to Treatment Form

By signing below, I do hereby voluntarily consent to be treated with acupuncture, alternative medicine, herbs and other substances by a licensed acupuncturist in this clinic.

**Acupuncture:** I understand that acupuncture is performed by the insertion of needles through the skin at certain points on or near the surface of the body in an attempt to treat bodily dysfunction or diseases, to modify or prevent pain perception and to normalize the body's physiological functions. I am aware that certain adverse side effects may result. These could include, but are not limited to: local bruising, numbness, minor bleeding, fainting, pain or discomfort and the possible aggravation of symptoms existing prior to acupuncture treatment. Other unusual but rare risks include lung or organ puncture, nerve damage, and spontaneous miscarriage. I understand that no guarantees concerning its use and effects are given to me and that I may stop acupuncture treatment at any time. **Initial:** \_\_\_\_\_.

**Moxibustion:** I understand that if I receive moxibustion (heat therapy) as part of therapy, there is a risk of burning with the use of direct moxibustion burning and/or scarring may result from its use. I understand that I may refuse either of these therapies. **Initial:** \_\_\_\_\_.

**Cupping:** I understand that if I receive cupping as part of therapy, there is a risk of tenderness, redness, bruising, blistering, and/or scarring. I understand that I may refuse this therapy. **Initial:** \_\_\_\_\_.

**Herbs & Supplements:** I understand that herbs and supplements may be recommended to me to treat bodily dysfunctions, to modify or prevent pain perception, and to normalize the body's physiological functions. I understand that I am not required to take these substances but must follow the directions for administration and dosage if I do decide to take them. I am aware that certain adverse side effects may result from taking these substances. These could include, but are not limited to: changes in bowel movements, abdominal pain/discomfort, nausea/vomiting, rashes and possible aggravation of symptoms existing prior to herbal treatment. Should I experience any problems which I associate with these substances, I will suspend taking them and call my acupuncturist as soon as possible. **Initial:** \_\_\_\_\_.

**Electro Acupuncture:** I understand that I may be asked to have electro acupuncture administered with the acupuncture. I am aware that certain adverse side effects may result. These may include, but are not limited to: electrical shock, pain or discomfort and the possible aggravation of symptoms existing prior to treatment. I understand that I may refuse this treatment. **Initial:** \_\_\_\_\_.

**Nutritional and Lifestyle Counseling:** I understand that the practitioner neither claims nor implies that any instruction, advice, recommendations, services, or herbal/nutritional products the practitioner provides or recommends will cure, treat, prevent or mitigate any disease condition, but are provided solely for the purpose of nourishing and strengthening the natural function of the various body organs and systems so that they may have a greater capacity to heal themselves. I understand that the practitioner believes many diseases are related to unresolved emotional conflicts. I understand that counseling or assistance offered in this area is done on a spiritual basis and does not replace licensed psychiatric care or professional counseling. I request the advice and assistance of this practitioner in helping me to learn what I can do to improve my health and fitness. I request this information and any products or services that may attend it as my right to Freedom of Choice in Medicine and Health care retained by me under the Ninth Amendment to the U.S. Constitution, of certain rights, shall not be construed to deny or disparage others retained by this person. **Initial:** \_\_\_\_\_.

I understand that the acupuncture practitioner must be advised if I have a following conditions; Please check Yes or No below;

**Pacemaker**  No  Yes **cardiac condition**  No  Yes **bleeding disorder**  No  Yes **history of seizures**  No  Yes  
**on blood thinners** (Coumadin, Warfarin, etc.)  No  Yes **pregnant**  No  Yes

I understand that there may be other treatment alternatives, including treatment offered by a licensed physician. If I have not already done so, I agree to consult with a medical doctor for any serious or life-threatening disease or condition either for myself or those under my guardianship.

**I have carefully read and understand all information contained within this consent to treatment form and I am fully aware of what I am signing.**

**Patient Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Guardian's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## "Notice to consumers"

Acupuncturist are licensed and Regulated by the California Acupuncture Board T) 916-515-5200 <http://www.acupunctue. Ca.gov>

## Cancellation, Missed Appointment and Late Arrival Policy

We do our best to take care of each patient in their scheduled appointment time. Please review our policy so that you can help us in providing the best care possible. Reminder text messages are sent out as a courtesy to our patients. Please bear in mind that you are still responsible for the appointment.

**Cancellations:** If you are unable to keep your scheduled appointment, please give us **24-hour notice**. Our office phone number is 714-202-2541. If you reach our voicemail after hours, please leave a detailed message for us. If you would like to reschedule your appointment, please leave a phone number and we will contact you as soon as possible.

**Missed Appointment/No Show/Late Arrivals:** We understand that emergencies and inclement weather happen, and we would like for you to let us know if something prevents you from being here. However, appointments that are missed without notice (no call/no show), are more than 15 minutes late (without notice), or same-day cancellations (except in emergency cases) will be subject to the following:

- **1<sup>st</sup> & 2<sup>nd</sup> missed appointment:** A reminder of the policy will be issued to the patient.
- **3<sup>rd</sup> missed appointment:** There will be a **\$20 fee**, which the patient will be held responsible for. This fee will be added to your next visit.

I have read the policy above. I understand and agree to abide by the listed terms.

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Financial Policy

### [Personal Injury Case]

Patient who doesn't disclose or knowingly not telling the truth about personal injury (PI) case and received treatment as regular self-pay patient in purpose of getting more settlement for themselves, will be billed again as personal injury using correct fee schedule like should have been done in the first place. **When we treated the patient as regular patient and request for our medical record to be used in PI case or in litigation, patient need to sign doctor's lien, agreement to pay off the whole PI bill, and authorization to release medical record before receiving the medical record.**

### [Responsibility for Payment]

As courtesy to you, we will gladly submit your charges to your insurance company; however, all services rendered by this office are charged directly to you, and ultimately, you are personally responsible for payment of these charges regardless of any insurance reimbursement or settlement you may or may not receive.

I have read the policy above. I understand and agree to abide by the listed terms.

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_